VCR11 Remote Control Quick Reference Guide

Parts of the Remote Control

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Power Key</td>
<td>• Powers the system on and off. • Puts the system to sleep or wakes the system.</td>
</tr>
<tr>
<td>2</td>
<td>Video Recording Key</td>
<td>Starts or stops recording video and audio.</td>
</tr>
<tr>
<td>3</td>
<td>Layout Key</td>
<td>Adjusts layout during a video call.</td>
</tr>
<tr>
<td>4</td>
<td>Custom Key</td>
<td>Assigns predefined functions to this key. • Input key: press to select the video input source. • ScreenShot key: press to capture screen. • Mute Speaker key: press to mute or unmute the speaker. • Presentation key: press to start or stop presentation.</td>
</tr>
<tr>
<td>5</td>
<td>Vol+</td>
<td>Increases the system volume.</td>
</tr>
<tr>
<td>6</td>
<td>Vol-</td>
<td>Decreases the system volume.</td>
</tr>
<tr>
<td>7</td>
<td>Zoom in Key</td>
<td>• Increases the camera zoom. • Increases the captured image magnifications. • Behaves as page up in a multiple page list.</td>
</tr>
<tr>
<td>8</td>
<td>Zoom out Key</td>
<td>• Decreases the camera zoom. • Decreases the captured image magnifications. • Behaves as page down in a multiple page list.</td>
</tr>
<tr>
<td>9</td>
<td>OK Key</td>
<td>Confirms actions or answers incoming calls.</td>
</tr>
<tr>
<td>10</td>
<td>Navigation Key</td>
<td>• Navigate through menu items using the Up, Down, Left, and Right keys. • Pan and tilt the camera to adjust the viewing angle.</td>
</tr>
</tbody>
</table>

Waking the System
1. To wake the system, press any key on the remote control.

Placing a Call

Entering the Calling Information
1. Select Dial menu or press \( \text{Enter} \) to enter the pre-dialing screen.
2. Select the desired account type from the pull-down list of Call Type before calling.
3. Enter the calling information in the input box.
   You can also select the desired record from the recent call history.
4. Press \(\uparrow\) or \(\downarrow\) to select Video Call or Voice Call.
5. Press \(\text{OK}\).

### Calling a Contact
1. Select Dial menu or press \(\text{OK}\) to enter the pre-dialing screen.
2. Press \(\text{UP}\) to return to the menu.
3. Press \(\uparrow\) or \(\downarrow\) to select Directory.
4. Press \(\text{UP}\) to enter submenu.
5. Select the desired contact.
6. Press \(\text{UP}\) to enter submenu, select Video Call or Voice Call.
7. Press \(\text{OK}\).

### Calling a Call Record
1. Select Dial menu or press \(\text{OK}\) to enter the pre-dialing screen.
2. Press \(\text{UP}\) to return to the menu.
3. Press \(\uparrow\) or \(\downarrow\) to select History.
4. Press \(\text{UP}\) to enter submenu.
5. Select the desired list from the pull-down list of All Calls.
6. Press \(\text{UP}\) or \(\downarrow\) to select the desired call record.
7. Press \(\text{UP}\) to enter submenu, select Video Call or Voice Call.
8. Press \(\text{OK}\).

### Initiating a Conference
Do one of the following:
- Select Dial menu or press \(\text{OK}\) to enter the pre-dialing screen.
- Press \(\text{UP}\) to return to the menu.
- Select Group Dial menu or press \(\text{OK}\).
- Press \(\text{UP}\) to enter submenu.
- Check multiple contacts’ checkboxes.
- Press \(\text{UP}\) to enter submenu.
- Select Start conference call.
- Press \(\text{OK}\).
  - Use your preferred dialing method, call the first site.
  - If you select Dial, enter information and then dial out.
  - If you select Directory, select the desired contact to dial out.
  - If you select Group Dial, check multiple contacts’ checkboxes.
  - Press \(\text{UP}\) to enter submenu.
  - Select Start conference call.
  - If you select History, select the desired call record to dial out.
  The site is added to the conference after answering.

### Answering a Call
1. Press \(\text{UP}\) on the remote control.

### Ending a Call
1. Press \(\text{UP}\) on the remote control.

### Call Mute and Unmute During a Call
- Press \(\text{UP}\) on the remote control to mute the microphone, others cannot hear you.
- If the call is muted, press \(\text{UP}\) on the remote control to unmute the call.

### Video Recording
Before recording video, make sure a USB flash driver is connected to video conferencing system, VCH50 video conferencing hub or CP960 conference phone and the USB feature is enabled.

To record video when the system is idle or during a call:
1. Press \(\text{UP}\) to start recording and then press \(\text{UP}\) again to stop recording.

Joining a Scheduled Conference
When you register a YMS account or Yealink Cloud account, you can do one of the following to join a scheduled conference.
- On a conference reminder, select Join.
- Select Schedule menu, and then select Join from the desired conference.
- Select Dial menu, and then enter the corresponding conference information to dial out.

### Adjusting the Volume
1. Press \(\text{UP}\) or \(\text{DOWN}\) on the remote control.

### Adjusting the Video Layout in a Call
1. Press \(\text{UP}\) on the remote control in a call.
2. Select the desired layout, and then press \(\text{UP}\).

### Adjusting a Camera
- From the idle screen, enter the near-site video image and press \(\text{UP}\), \(\text{DOWN}\), \(\text{LEFT}\), or \(\text{RIGHT}\) to pan or tilt the camera. Press \(\text{UP}\) to zoom in or \(\text{DOWN}\) to zoom out.
- In a call, press \(\text{UP}\), \(\text{DOWN}\), \(\text{LEFT}\), or \(\text{RIGHT}\) to pan and tilt the camera. Press \(\text{UP}\) to zoom in or \(\text{DOWN}\) to zoom out.

### Powering the System On and Off
- Press \(\text{UP}\) on the remote control to power on the system.
- Press \(\text{UP}\) on the remote control, and then select Shut down to power the system off.

### More Information
For more information about setting up and using the system, refer to http://support.yealink.com/. 